



**TO ACQUIRE AND USE SSAN AS AN EXPLOSIVE - APPLICATION & SECURITY PLAN
IMPORTANT INFORMATION FOR THE APPLICANT**

An authority is required for the manufacture, storage, transport, import or export, purchase or acquisition, sale or supply, and use or disposal of Security Sensitive Ammonium Nitrate (SSAN). This authority will be issued in the form of a numbered Certificate.

❖ **If this application is to renew or vary an existing SSAN authority, please enter your Certificate number.**

Please ensure the details in your previous application for your certificate are still correct. Any changes should be provided on this form and payment details completed on the final page.

❖ **If this is a new application please answer all the following questions.** Where a question or section is not relevant, cross out and indicate not applicable.

❖ **Please sign and date each page and complete your payment details on the final page.**

APPLICANT DETAILS – please PRINT information

Name of Applicant (Person or company) for licence or permit
If the applicant is a company, attach a copy of your certificate of incorporation and details of all directors using the form “Authority to Access Person History Information”. The person signing this application form on behalf of the company must provide evidence that he or she has the authority to do so.

ACN ABN

Trading Name

Postal Address (Attention to:)

Business/Home Address

Daytime phone number Mobile

Fax Email

Enter the number(s) of any South Australian certificate(s) that already allow you access to SSAN
.....

AUTHORITIES REQUIRED

Please indicate which of the following authorities involving SSAN this application relates to?

An authority is required for the manufacture, storage, carriage, import or export, purchase or acquisition, sale or supply, and use or disposal of Security Sensitive Ammonium Nitrate (SSAN).

Permit to Purchase or Acquisition Yes/No

Permit for Use or Disposal Yes/No
Only Bonafide use of SSAN will be authorised

Permit to Sell or Supply Yes/No
Required if you sell or supply SSAN to another person or organisation

Permit to Import to or Export from Sth Aust..... Yes/No
Required if you (obtain/supply) SSAN (from/to) outside South Australia

Licence to Manufacture Yes/No
Required if you mix any SSAN you acquire with another substance to produce a different SSAN product

Licence to Store..... Yes/No
Required if you store SSAN overnight

Licence to Carry (transport) Yes/No
Required if you are a carrier or user transporting more than 20kg of SSAN by vehicle or vessel.



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DEFINITION

SSAN is defined as ammonium nitrate (AN), or any ammonium nitrate mixture containing greater than 45 percent ammonium nitrate. Solutions of AN are excluded. SSAN products must be authorised in South Australia by the manufacturer or importer.

PERMIT TO PURCHASE OR ACQUIRE SSAN

Please provide the details of the purpose for which a permit to purchase or acquire the particular SSAN product is required. If the product will be stored in a Store licensed in the name of another person, please give details.

For each SSAN product you intend to acquire for use please provide the details;

SSAN Product 1

Product Name Supplier
Manufacturer Site of use or disposal

SSAN Product 2

Product Name Supplier
Manufacturer Site of use or disposal

SSAN Product 3

Product Name Supplier
Manufacturer Site of use or disposal

SSAN Product 4

Product Name Supplier
Manufacturer Site of use or disposal

PERMIT TO USE OR DISPOSE OF SSAN

Please provide the details of the purpose for which a permit to use or dispose of the particular SSAN product (provide product name) is required, including details of the site of the use or disposal.



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APPLICATION TO MIX AND USE AMMONIUM NITRATE MIXTURES FOR USE AS AN EXPLOSIVE

IF YOU CURRENTLY HAVE A LICENCE TO MIX AND USE AMMONIUM NITRATE PLEASE DO NOT FILL OUT THE TABLE BELOW AND PAY THE FEE ON THE TAX INVOICE (PAGE 8).

LICENCE NUMBER FOR MIX AND USE AMMONIUM NITRATE

ENTER DETAILS BELOW

Occupation of applicant	
Materials to be mixed with ammonium nitrate	
Place(s) where the explosive mixture is to be used (details of every place must be supplied)	
Purpose (quarrying, roadworks, stump blowing, etc)	
Name of operator of workings (if applicant, state "As above")	

NOTE – A separate licence is required for each type of ammonium nitrate mixture used.

(For office use only)

INSPECTOR'S REPORT

Licence may be issued for at the
situated at

Licence No issued, expires Inspector

PERMIT TO SELL OR SUPPLY OF SSAN

Please provide the details of the purpose for which a permit to sell or supply the particular SSAN product (provide product name) is required, including details of the site of the premises from which the sale or supply will be conducted.



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PERMIT TO IMPORT OR EXPORT SSAN (to or from South Australia)

Please provide the details of the purpose for which a permit to Import or Export the particular SSAN product (provide product name) is required and the point of entry to, and/or the point of exit from South Australia.

LICENCE TO MANUFACTURE SSAN

Please provide the details of the purpose for which a Licence to manufacture the particular SSAN product is required, including site of manufacture, a site plan and the ingredients of the product and name of the product.



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LICENCE TO STORE SSAN

Please provide the details of the purpose for which a Licence to store the particular SSAN product is required.

Requirement 1: Site Plan(s)

For each storage site, **attach a site plan** of the property including where the SSAN will be stored and used.

- For small properties, this could be one site plan.
- For larger properties, draw two plans; one showing the overall site and surrounds and another more detailed plan of where the SSAN will be stored.
- Include the distance to the nearest public road, property boundaries, and any nearby public or private buildings.
- State the maximum quantity to be stored at each storage site.

The plan(s) must contain sufficient details for an inspector to locate the property, and to locate the SSAN stored on the property. Several plans may be required to achieve this.

Requirement 2: List of authorised persons to have unsupervised access to SSAN

List below all those, whether family or other workers, who you want to have unsupervised access to SSAN. These persons must be over 18 years old. They will be required to undertake a criminal history check and a politically motivated violence (PMV) clearance before being approved by SafeWork SA.

Name	Position	Police/PMV check application attached? (Y/N)	Office use only: Date Notified 'Clear'
	Licence Applicant or Company Director(s)		
	Responsible Person / Security Manager		
	Employee		
	Employee		
	Employee		

Additional people can be added to this list, provided they undertake police and PMV checking. They cannot be given unsupervised access to SSAN until these checks are completed and they are approved by SafeWork SA for the particular licence.

Please confirm the identification of all employees who you want to have unsupervised access to SSAN by obtaining a National Police Clearance certificate for each person. To obtain a National Police Clearance Certificate, please visit the SA Police website at

http://www.sapolice.sa.gov.au/sapol/services/information_requests/national_police_certificate.jsp

- If the employee has not been security cleared previously, they require ASIO clearance. They must complete the "Authority to Access Person History Information" form.
- Particular attention should be given to recording all alternate and previous names.

Signature:..... Date.....



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Requirement 3: Security Management Plan for Storage (details of your secure storage arrangements for SSAN)

For each secure store identified on your site plan, provide the following details. The Store may be a container, a room within a building or a separate building or structure.

ITEM	DETAILS
Situation of Store (If in a town give street and number, if elsewhere give section and hundred plus give the Municipal or Council area)	
Owner (If not the applicant)	
Maximum quantity of SSAN to be stored	
Package size (For packaged SSAN)	
Type of Store and external construction (eg brick walled building with painted steel roof)	
Nature of floor and internal lining of the Store (eg concrete floor, internal lining of walls and ceiling is cement sheeting)	
Dimensions of the Store	
Entry points to Store (Doors, windows, describe number, type and nature)	
Locks (Describe the types of locks on the door(s))	
Windows (Describe the number and type, dimensions, and whether locked or barred or alarmed)	
Signage (Describe any signs that warn against intrusion into the secure store, such as 'Authorised Access Only' etc)	
Other security measures (Describe any other security measures such as alarms, patrols, guard dogs, lighting etc)	

LICENCE TO CARRY SSAN

Please provide the details of the purpose for which a Licence to carry the particular SSAN product is required.

Requirement 4: Security Management Plan for Transport (details of secure transport arrangements)

Transport Vehicle Details (Provide equivalent identification details for rail vehicle or vessel)

Vehicle Make Vehicle Model

Vehicle Owner Vehicle Registration Number
(attach a copy of the registration certificate)

Maximum quantity of SSAN to be transported

The type of SSAN to be transported
(The product name and the supplier)

Signature:..... Date.....



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Transport Route Details

Start point End point

Distance Route Details

Will the journey be non-stop? Will the security be provided by lock
and key or constant surveillance?

List the authorised person(s) that will ensure the SSAN is under constant surveillance during transport. These people will also appear on the list under Requirement 2.

- 1. 2.
- 3. 4.
- 5. 6.

Supplier Details

If you will be collecting your supplies of SSAN provide your supplier details (usual and alternative)

Name of Supplier(s)	Address	SSAN Sales Permit No.

Requirement 5: Procedures and Record Keeping (storage and carriage)

How many keys will you have for your secure store of SSAN?

If more than one key, how will you identify each individual key ?

Where will the keys be kept?

Name of person maintaining the key register

(This should be the Security Manager or another person to be approved and security cleared by SafeWork SA)

A key register document must be maintained.

Training Records

All workers must be trained in the Security Plan and records must be kept and maintained by the Licence Holder.

Acquisition and Use Records

The Licence Holder must keep records of purchase /acquisition and use / disposal of SSAN for a period of five years.

SECURITY MANAGEMENT PLAN (SMP) (For Manufacture, Carriage, Store licences)

For manufacture, carriage and storage you are required to have a security management plan (SMP) approved by this agency. You must identify the security risks associated with your particular activities, and your SMP must describe processes you have adopted to control these identified security risks. If you have adopted processes not already detailed in this application then those details can be attached here for approval. This may include storage, transport, manufacture, access, record keeping, information security, assigning responsibility, monitoring compliance, and reviewing security and processes, signage, physical security, lighting or alarm systems.



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SECURITY MANAGER(S) DETAILS – *May be the same as the Applicant*

The applicant must ensure that a person is approved by this agency as a security cleared manager for;

- i) ensuring compliance with a security management plan or tasks included in the plan; or
- ii) the activities authorised by each licence and permit

Security Manager(s) and all persons who have unsupervised access to SSAN must complete and attach a National Police Clearance Certificate and if required the form “**Authority to Access Person History Information**” to be approved and security cleared by SafeWork SA.

If there are multiple security managers to be approved by this agency please attach the equivalent details given below and indicate what licence/ permits/ activities or security management plan that they are responsible for.

Name Position/Title

Phone Mobile

Email Fax

Responsibilities

