# Quick safety scan – Electrical

Use this quick safety scan to look at your safety systems and practices to manage electrical hazards. Those items where you tick ‘Sometimes’ or ‘Never’ will need action to fix or improve. The documents in italics are on the SafeWork SA website.

## ELECTRICAL

|  |  |  |  |
| --- | --- | --- | --- |
|  | Always | Sometimes | Never |
| Outlets, plugs, sockets, leads and power points are in good condition |  |  |  |
| Temporary extension leads, double adaptors, powerboards in series are not used |  |  |  |
| Power circuits are protected with appropriately rated fuses or circuit breakers |  |  |  |
| Powerboards used for portable electrical equipment are Residual Current Device (RCD) protected |  |  |  |
| Electrical equipment is never use in ‘wet’ areas |  |  |  |
| Unsafe equipment is disconnected/isolated/labelled |  |  |  |
| Testing and tagging is current for all fixed and portable electrical equipment |  |  |  |
| Main and isolation switches are clearly labelled/accessible |  |  |  |
| Electrical leads, power boards and equipment are kept away from potential sources of damage (e.g. water, heat, being run over) |  |  |  |
| Compressed air or extra-low voltage equipment is substituted for electrically operated |  |  |  |
| Electrical equipment is maintained in good condition |  |  |  |
| Maintenance records are kept and available |  |  |  |