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## TERMS AND CONDITIONS

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**By entering the 2021 Augusta Zadow Awards, you agree to abide by the following terms and conditions:**

1. SafeWork SA must receive proposals, including supporting documentation, by 9am on Monday 16 August 2021. *Late applications will not be accepted.*
2. Where possible, please submit applications in electronic form. Alternatively, applicants may submit two A4 unbound hard copies of their proposal.
3. Proposals for initiatives must be the applicant's original concept. The applicant must have intellectual property rights for the concept.
4. Proposals dealing with scientific, medical or technical achievements must be written in plain English.
5. The selection panel has complete discretion in assessing applications, applying the selection criteria and assessing compliance with conditions of entry. The decision of the selection panel is final.
6. SafeWork SA will give preference to applicants who have not previously been awarded Augusta Zadow funding.
7. Proposals accepted for assessment will not be returned.
8. SafeWork SA will treat all applications as confidential. The panel will not disclose any information to a third party except with the consent of the applicant.
9. It is the responsibility of the applicant to ensure that all information relevant to the award application and proposal is provided in full. Information provided which, in the view of the selection panel, is misleading or deceptive in any way will result in disqualification.
10. An Augusta Zadow Award is not transferable to another person.
11. The recipients of an Augusta Zadow Award must commence their project in 2021.
12. Recipients must provide a six-month progress report to SafeWork SA by 30 April 2022 and a final report at completion by 30 October 2022. SafeWork SA will provide award winners with a report template.
13. SafeWork SA collects personal information that is submitted via this application process for the purpose of considering applications for grants and administering the award program. The information collected may be disclosed to other government agencies for the purpose of reporting.

14. SafeWork SA may use material submitted by applicants, the applicants name and photo, for promotional activities of the award program on the SafeWork SA website and social media platforms. This includes media releases of significant achievements.
15. Recipients may be required to undertake a small number of local public events and engagements in the year following their award, such as National Safe Work Month, or to present addresses at official events.
16. Applicants are required to disclose any information that may give rise to a potential conflict of interest, and those who breach any of these 'Terms and Conditions' will be disqualified.

## **ELIGIBILITY**

Applicants must provide:

### ***Personal data***

- name, address and contact details
- qualifications, including a certified copy of your academic achievements (if applicable)
- prizes, awards or grants received, including details (ie where and when awarded)
- list of relevant publications (indicate if you are the sole author or contributor).

### ***Evidence of eligibility***

Applicants must be either an Australian citizen or have been granted permanent residents status.

Please provide one of the following as evidence:

- Australian birth certificate
- Australian citizenship certificate
- Australian passport
- Evidence of permanent residency status in Australia.

Evidence of permanent South Australian residency status, by providing *one* of the following:

- South Australian driver's licence
- current council rates
- telephone or utility bill etc.

### ***Referees***

Provide the name, position and contact details of three independent referees who are familiar with your employment, academic and other achievements, and who are able to comment on your proposal.

### ***Submitting Award applications***

Award applications, together with all supporting material, must be received by:

- **9am Monday 16 August 2021.**

Submit applications to:

**Email to:** [comms.safework@sa.gov.au](mailto:comms.safework@sa.gov.au)

#### **By mail**

SafeWork SA  
GPO Box 465  
ADELAIDE SA 5001

#### **In person**

If you need to deliver your submission in person, please contact us on 0466 504 507 to arrange a suitable time.