

LONG SERVICE LEAVE ACT 1987 (SA) - RECORDS

A	Name of employer	Full name of worker	Occupation	Commencement date
	ABC Pty Ltd	Jane CITIZEN	Clerk	30/04/2010

Does the worker have previous continuous service with a related employer? ie has the business been acquired or transmitted. **If yes, provide details in part B**

B	Previous owner	Commencement date	End date	Adjusted commencement date
	DEF Pty Ltd	15/06/2008	29/04/2010	15/06/2008
Projected date of LSL entitlement (10 years of service)				15/06/2018

Has the worker had an absence that does not break continuity of service but does not count as service? i.e. a type of leave referred to in section 6(1) (f), (g), (h) or (i) of LSL Act. **If yes, provide details in C**

C	Type of leave	Start date	End date	Number of weeks	Adjusted entitlement date
	Parental leave	06/05/2013	26/11/2013	26	14/12/2018
	Unpaid holidays	20/06/2016	12/08/2016	8	08/02/2019

WORKER INFORMATION AT EACH ANNIVERSARY

Average hours means the average hours worked per week for the twelve months of counted service for that anniversary.

D	Anniversary	Hourly rate of pay at anniversary date	Normal or average hours	Anniversary date
	1 st	17.30	38	15/06/2009
	2 nd	17.73	38	15/06/2010
	3 rd	18.12	38	15/06/2011
	4 th	18.36	38	15/06/2012
	5 th	19.28	35.2	14/12/2013
	6 th	19.75	24.3	14/12/2014
	7 th	20.06	23.8	14/12/2015
	8 th	20.48	26.7	08/02/2017
	9 th	20.91	23.3	08/02/2018
	10 th	21.31	27.1	08/02/2019

LONG SERVICE LEAVE TAKEN OR CASHED-OUT

If cashed-out, use start date for when the payment was made.

E	Start date	End date	No. of weeks	Average hours previous 3 years (156 weeks of counted service)	Total hours	Amount Paid
	04/03/2019	12/04/2019	6	26.1	156.6	\$3337.15

TERMINATION

Final entitlement calculated as 1.3 weeks leave for each completed year of service, less any LSL previously taken or cashed out as recorded in part E.

Date of termination 20/06/2019

F	Notice period	Reason for termination	Entitlement in weeks	Average hours previous 3 years (156 weeks service)	Total hours	Amount Paid
	4 weeks	New job interstate	7	25.9	181.3	\$3863.50